

HREC Application checklist

Please complete this checklist and include with your ethics application submission to the Bolton Clarke HREC.

Title of research proposal:

Name of contact researcher for this proposal:

Type of proposal:

Are the primary participants Aboriginal or Torres Strait Islander Yes No

Are the following included in your application?

One-page summary of project in plain language	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Study protocol	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Previous HREC submissions/reviews and approval letters	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Funding details	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Participant information and consent forms	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
All required signatures	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
All listed attachments	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Have the following been undertaken?

Peer review of application at Institute Institute Research Review Advisory Group (RRAG)
 Yes No N/A

If no, why not

Approval from Bolton Clarke Business Stream to resource proposed research
 Yes No N/A

If yes, please attach evidence of approval

If no, why not

Approval from other impacted departments to resource proposed research e.g. HR, IT, Residential Aged Care, etc.
 Yes No N/A

If yes, please attach evidence of approval

If no, why not